

**Linlithgow Community Development Trust
Annual General Meeting**

Thursday 29th September, 7.30 pm
7 The Vennel EH49 Hub



Minutes

LCDT Members Present: Carole Racionzer, Fraser Falconer, Glen Miller, Graeme Williamson, Neil Barnes, Fiona Mcgowran, Marshall Green, Aileen MacLean, Chris Stewart, Angus Gallie, Susan Smith, Cameron Wright, Mike Ewart, Gail Millar, Fraser Falconer, Matthew Ball, Ronald Gammie, Douglas Guest, Alan Miller, Chris Gunstone,

LCDT Members who voted by proxy:

Jon Norton, Frances Wood, Martin Greig

Also present: Carol Clarkson (Community Development Manager)

Item 1: Welcome and Introductions

Carole thanked everyone for coming to the first in person AGM since the first lockdown and noted how nice it was to meet up again face to face. Carole discussed that the meeting would be in two parts, the first section the AGM and then a celebration of the Cycle Circuit starting work on the ground with a local band and some cake.

Item 2: Apologies

Apologies were received from Mike Vickers, Martin Greig, Anne Thom, Liam Maguire, Frances Wood, Patricia Russell, Helen Morrison

Item 3: Minutes of last AGM (Circulated)

The Minutes of the last AGM were noted and agreed
Proposed by Mike Ewart
Seconded by Fraser Falconer

Item 4: Chairs Report (Circulated)

Fraser presented the Chairs report, noting how good it was that the town came together during covid to support each other and how stronger the town was for it. He talked about the success of opening the EH49 hub, LCDT's first community building and thanked West Lothian council for making that happen and for all the staff and volunteers who put in an enormous amount of work to run the facility.

Partnerships

Other projects were discussed such as the community audit undertaken by Pamela in partnership with St Micheals Church, the legacy created by the volunteer coordinator in creating volunteer policies and procedures for all local organisations to use.

Partnerhsips with My Linlithgow/ BID on the My Linlithgow website

Thanks

All the volunteers who run the climate action projects, Linlith-Go-Solar project and the Cycle circuit project. Pamela Barnes, who has now moved on to another role, for her sterling work on the community audit in partnership with St Michael's Church.

Ander Tax

News

3 years grant from National Lottery was a wonderful surprise and has allowed us to employ Valarie Olivier as a part time administrator and Carol Clarkson as a part time manager for 3 years.

And lastly the Cycle circuit which this year has.... To note the excellent work done by Clarion on supporting this ambitious project

Item 5: Presentation of Accounts (Circulated)

Graeme presented the summary financial accounts for the period April 2021 to March 2022. He talked through the balance sheet

Acceptance of LCDT's summary financial accounts for the period April 2021 to March 2022 -
Proposed by: Neil Barnes
Seconded by: Chris Horne

Item 6: LCDT 2021 Activities and the year ahead

Carole provided an overview of key 2021-22 activities and for the year ahead:

- List of activities
- Now have 3 part time members of staff
- Hub open for 1 year, possibly for another 1-2 years, need to consider what happens for ongoing projects after this date
- Importance of the BID and the important connections and ideas that we get from these connections

- Carole gave thanks to Graeme Williamson for his hard work as Treasurer. Graeme will be stepping down from the role but has very kindly volunteered to stay on until a new Treasurer can be found.
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Item 7: Appointment of Trustees

Carol explained the position regarding the appointment of Trustees, their election and re-election as required by the Trust's Constitution. Directors are required to stand down after serving a three-year term and seek re-election if they wish. Two existing Trustees sought re-election after serving three-year terms and one person is putting themselves forward for election.

Voting was held with in person and proxy voting on the following resolutions. **All resolutions were passed.**

- Fraser Falconer stood for re-election as Member Trustee
Matt/Gail
- Gail Millar for re-election as Member Trustee
Chris/Mike Ewart
- Susan Smith stood for election as Member Trustee
Fraser/Neil

Carole confirmed continuing Member Trustees serving a three term are: herself, Matthew Ball, Neil Barnes, Chris Horne, Tom Conn and Mike Ewart

Katherine Orr was re-co-opted onto the Board as an Associate Trustee.

As per LCDT's Constitution Office Bearers will be appointed by Member Trustees.

Item 8: Any Other Business

Matthew Ball spoke about the success of the Cycle circuit.

A celebration on the cycle circuit was commenced with the cutting of the cake and a toast to it's success.

Ultra Lex – young local talent were very excited to play for a mix of contemporary music as the meeting came to an end and everyone enjoyed some cake and mixing.

Then they continued to play us some songs while we relaxed, mingled and chatted